

**DEPED-SCHOOLS DIVISION OF CITY OF MEYCAUAYAN**  
**FY 2021 Annual Procurement Plan (APP)**  
**(Changes within 1st Semester)**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>OFFICE SUPPLIES AND MATERIALS</b>												
	- Office Supplies and Equipment available in DBM	All Units	NO	NP-53.5 Agency to Agency	N/A	N/A	Indicate Date	Indicate Date	GoP	440,812.65	440,812.65		
	- Office Supplies and Equipment not available in DBM	All Units	NO	Shopping	January to December 2021	N/A	Indicate Date	Indicate Date	GoP	526,410.76	526,410.76		
	<b>MEDICAL/DENTAL EXPENSES</b>												
	- Procurement of Medicines	SGOD-H&N	NO	NP-53.9 - Small Value Procurement	May 2021	N/A	Indicate Date	Indicate Date	GoP	36,000.00	36,000.00		
	<b>REPAIR AND MAINTENANCE</b>												
	- Office Equipment	All Units	NO	NP-53.9 - Small Value Procurement	January to December 2021	N/A	Indicate Date	Indicate Date		47,500.00	47,500.00		
	- ICT	All Units	NO	NP-53.9 - Small Value Procurement	January to December 2021	N/A	Indicate Date	Indicate Date		50,000.00	50,000.00		
	- Office Building	All Units	NO	NP-53.9 - Small Value Procurement	January to December 2021	N/A	Indicate Date	Indicate Date		50,000.00	50,000.00		
	- Motor Vehicle	All Units	NO	NP-53.9 - Small Value Procurement	January to December 2021	N/A	Indicate Date	Indicate Date		45,000.00	45,000.00		
	<b>ACTIVITIES RELATED TO GAD</b>												
	- Division Webinar/Seminar/Training Workshop on Planning, Implementation and Monitoring of GAD PPAs using the sex-dissegregated data												
	Procurement of Supplies and Materials	SGOD	NO	Shopping	April 19, 2021	April 21, 2021	April 21, 2021	April 26, 2021	GoP	88,455.00	88,455.00		
	- Conduct of DIVISION Webinar/Seminar on Gender and Development Analysis and attribution of DepEd activities using the HGDG Tool												
	Procurement of Supplies and Materials		NO	NP-53.9 - Small Value Procurement	June 2021	June 2021	June 2021	June 2021	GoP	47,000.00	47,000.00		
	- Recognition of SCHOOL GAD BEST IMPLEMENTER (Food, Plaque, Supplies )												
	Procurement of Supplies and Materials		NO	NP-53.9 - Small Value Procurement	October 2021	October 2021	October 2021	October 2021	GoP	92,895.00	92,895.00		
	<b>OTHERS</b>												
	- ISO RETOOLING												
	- Procurement of Food/Meal	Admin	NO	NP-53.9 - Small Value Procurement	April to November 2021	N/A	Indicate Date	Indicate Date		452,000.00	452,000.00		
	- Project for Senior Citizens/PWD												
	- Procurement of Supplies and Materials	Admin	NO	Shopping	October 2021	N/A	Indicate Date	Indicate Date		49,670.00	49,670.00		
	- Annual Awarding of Outstanding Teaching and Non-Teaching Personnel												
	- Procurement of Supplies and Materials	Admin	No	Shopping	October 2021	N/A	Indicate Date	Indicate Date		46,600.00	46,600.00		
	<b>IN-SERVICE TRAINING</b>												
	- Transforming lessons in all learning areas for Radio - Based Instructions												
	- Procurement of Supplies and Materials	CID	NO	Shopping	July 2021	N/A	Indicate Date	Indicate Date		290,000.00	290,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	- Division Training-Workshop on Learning Resource (LR) Development of Illustrations and Digital Self-Learning Materials												
	- Procurement of Supplies and Materials	CID-LRMSD	NO	Shopping	August 2021	N/A	Indicate Date	Indicate Date		24,000.00	24,000.00		
	- Division Accreditation of Coaches (55 coaches, 5 speakers/work committee)												
	- Procurement of Supplies and Materials	SGOD	NO	Shopping	June 2021	N/A	Indicate Date	Indicate Date		39,600.00	39,600.00		
	- Division Accreditation of Officiating Officials (55 coaches, 5 speakers/work committee)												
	- Procurement of Supplies and Materials	SGOD	NO	Shopping	July 2021	N/A	Indicate Date	Indicate Date		39,600.00	39,600.00		
	- Division SSG and SPG Teacher-Advisers Training Program												
	- Procurement of Supplies and Materials	SGOD	NO	Shopping	July 2021	N/A	Indicate Date	Indicate Date		26,400.00	26,400.00		
	- HRD Planning-Workshop for Fiscal Year 2022												
	- Procurement of Supplies and Materials	SGOD	NO	Shopping	October 2021	N/A	Indicate Date	Indicate Date		72,452.31	72,452.31		
	- Research Data Analysis and Manuscript Writing												
	- Procurement of Supplies and Materials	SGOD	NO	Shopping	May 2021	N/A	Indicate Date	Indicate Date		43,850.76	43,850.76		
	- Division Training on Monitoring and Evaluation (Webinar)												
	- Procurement of Supplies and Materials	SGOD	NO	Shopping	August 2021	N/A	Indicate Date	Indicate Date		38,096.93	38,096.93		
	- Mental Health and Self-Care, Part 2 during the Pandemic												
	- Procurement of Supplies and Materials	SGOD-SHU	NO	Shopping	April 2021	N/A	Indicate Date	Indicate Date		12,000.00	12,000.00		
	- Handling Dental Emergencies at Home												
	- Procurement of Supplies and Materials	SGOD-SHU	NO	Shopping	February 2021	N/A	Indicate Date	Indicate Date		12,000.00	12,000.00		
	- Management of Employees Professional Growth and Development 50 pax (Admin Staff and AOs)												
	- Procurement of Food/Meal	Admin	NO	NP-53.9 - Small Value Procurement	May 2021	N/A	Indicate Date	Indicate Date		52,500.00	52,500.00		
	- New Norms in the Professional Development and Etiquette in Education for Teaching and Non-Teaching Personnel Session 1: Division Orientation on New Guidelines on Recruitment, Selection and Placement of School Heads, Teaching, Teaching-Related and Non-Teaching Personnel Session 2: Revised Rules on Administrative Cases in the Civil Service (RRACCS) 75 pax (30 School Heads, 30 Faculty President, 15 SDO Personnel)												
	- Procurement of Food/Meal	Admin	NO	NP-53.9 - Small Value Procurement	June/August 2021	N/A	Indicate Date	Indicate Date		52,500.00	52,500.00		
	- Non-Teaching Induction Program 20 pax (AOs and personnel)												
	- Procurement of Food/Meal	Admin	NO	NP-53.9 - Small Value Procurement	March 2021	N/A	Indicate Date	Indicate Date		14,400.00	14,400.00		
	- In dept training of trainers (TOT) on Microsoft Office 365.												
	- In dept training of trainers (TOT) on G-Suite Applications.												
	- Procurement of Food/Meal	ICT	NO	NP-53.9 - Small Value Procurement	March 2021	N/A	Indicate Date	Indicate Date		24,000.00	24,000.00		
	- Mid Year Adjustments of Plans and Budgeting for Elementary and Secondary Schools												

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	- Procurement of Food/Meal	Budget	NO	NP-53.9 - Small Value Procurement	May/June 2021	N/A	Indicate Date	Indicate Date		24,000.00	24,000.00		
	- Division Seminar Workshop on the Simulation of Advanced Cases in Utilization and Liquidation of Funds												
	- Procurement of Food/Meal	Accounting	NO	NP-53.9 - Small Value Procurement	June 2021	N/A	Indicate Date	Indicate Date		72,000.00	72,000.00		
	- Seminar on Servant Leadership and Stewardship												
	- Procurement of Food/Meal	SDS	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		48,000.00	48,000.00		
	DOWNLOADED FUNDS												
	- PROVISION OF LEARNING RESOURCES FOR KINDER TO GRADE 3 LEARNERS FOR THE THIRD AND FOURTH QUARTERS REQUIREMENTS, SY 2020-2021												
	- Reproduction of ADM Materials for the 4th Quarter	CID-LRMDS	NO	Competitive Bidding	March 22, 2021	April 13, 2021	April 20, 2021	April 22, 2021	GoP	2,860,692.83	2,860,692.83		
	- PROVISION OF EPP, TLE, AND SENIOR HIGH SCHOOL LEARNING RESOURCES OF QUARTERS 3 AND 4 OF SY 2020-2021												
	- Reproduction of ADM Materials for the 4th Quarter	CID-LRMDS	NO	Competitive Bidding	March 22, 2021	April 13, 2021	April 20, 2021	April 22, 2021	GoP	2,206,658.00	2,206,658.00		
	- PROVISION OF LEARNING RESOURCES FOR ARTS, PHYSICAL EDUCATION, ARALING PANLIPUNAN, EDUKASYON SA PAGPAPAKATAO AND MUSIC FOR QUARTER 3 OF SY 2020-2021												
	- Reproduction of ADM Materials for the 3rd Quarter	CID-LRMDS	NO	NP-53.9 - Small Value Procurement	March 18, 2021	March 23, 2021	March 23, 2021	March 25, 2021	GoP	721,799.00	721,799.00		
	- FUNDING REQUIREMENTS FOR THE IMPLEMENTATION OF BE-LCP PROVISION OF LEARNING RESOURCES												
	- Reproduction of ADM Materials for the 4th Quarter	CID-LRMDS	NO	NP-53.9 - Small Value Procurement	May 21, 2021	May 26, 2021	May 26, 2021	May 27, 2021	GoP	383,591.00	383,591.00		
	- FUNDING REQUIREMENTS FOR THE IMPLEMENTATION FO BE-LCP PROVISION OF LEARNING RESOURCES												
	- Reproduction of ADM Materials for the 4th Quarter	CID-LRMDS	NO	NP-53.9 - Small Value Procurement	May 25, 2021	May 28, 2021	May 28, 2021	May 31, 2021		540,247.00	540,247.00		
	- RELEASE OF ALLOTMENT FOR THE IMPLEMENTATION OF VARIOUS ACTIVITIES UNDER THE MADRASAH EDUCATION PROGRAM (MEP) FOR FY 2021												
	- Procurement of Supplies and Materials	CID	NO	Shopping	May 21, 2021	May 24, 2021	May 24, 2021	May 26, 2021	GoP	118,701.50	118,701.50		
	- Reproduction of ADM Materials of Madrasah Education Program	CID	NO	NP-53.9 - Small Value Procurement	May 21, 2021	May 26, 2021	May 26, 2021	May 27, 2021	GoP	49,150.00	49,150.00		
	FUNDING REQUIREMENTS OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP) FOR FY 2021												
	- Procurement of Food Stuff	SGOD-SHU	NO	Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		9,402,303.00	9,402,303.00		
	- FUNDING REQUIREMENT FOR PROGRAM SUPPORT FUND TO AUGMENT REGULAR MOOE FOR SCHOOLS DIVISION OFFICE												
	- Procurement of DCP Spare Parts	ICT	NO	NP-53.9 - Small Value Procurement	July 2021	July 2021	July 2021	July 2021	GoP	100,000.00	100,000.00		


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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	- CY 2021 DCP PROGRAM SUPPORT FUNDS TO SCHOOLS DIVISION OFFICES												
	- Procurement of ICT Supplies & Equipment	ICT	NO	Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		122,792.85	122,792.85		
	- FUNDING REQUIREMENT FOR PROGRAM SUPPORT FUND FOR NETWORK INFRASTRUCTURE OF SCHOOLS DIVISION OFFICE												
	- Enhancement of SDO Network Infrastructure	ICT	NO	Competitive Bidding	April 26, 2021	May 18, 2021	May 26, 2021	May 27, 2021	GoP	1,000,000.00	1,000,000.00		
	- PROVISION OF SELF-LEARNING MODULES (SLMS) QUARTER 4 OF SY 2020-2021	CID-LRMDS	NO	Competitive Bidding	July 2021	Indicate Date	Indicate Date	Indicate Date	GoP	2,808,360.00	2,808,360.00		
	- FUNDING REQUIREMENT FOR THE REPAIR OF CLASSROOMS AS PER ATTACHED LIST	SGOD	NO	Competitive Bidding	August-December 2021	Indicate Date	Indicate Date	Indicate Date	GoP	4,402,621.99	4,402,621.99		
	- ADDITIONAL MOOE FOR THE PROVISION OF THE NEW NORMAL SET-UP FOR MINIMUM HEALTH STANDARDS FOR COVID -19 RELATED EXPENSES FOR THE DIVISION OFFICE PROPER												
	- Procurement of Supplies and Materials	All SDO Personnel	NO	Shopping	August-December 2021	N/A	Indicate Date	Indicate Date	GoP	500,000.00	500,000.00		
	MONTH OF THE 3RD QUARTER REQUIREMENTS OF SY 2020-2021 PROVISION OF LEARNING RESOURCES FOR GRADE 4 TO GRADE 10 AS PER MEMORANDUM DM-OUCI-2021-060 DATED 3/10/21												
	- Procurement of Printing Materials	CID-LRMDS	NO	Shopping	April 12, 2021	April 15, 2021	Indicate Date	April 16, 2021	GoP	368,344.00	368,344.00		

**TOTAL**

**28,443,004.58 28,443,004.58**

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