



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III – Central Luzon
SCHOOLS DIVISION OF CITY OF MEYCAUAYAN
City of Meycauayan



Request for Quotation (RFQ)

To all Eligible Suppliers:

- I. Please quote your lowest price inclusive of VAT on the item(s) listed below, subject to the Terms and Conditions of this RFQ. Submit or send your quotation(s), duly signed by you or your representative, inside an envelop to the Bids and Awards Committee or its Secretariat on or before November 24, 2020, 5:00pm at Schools Division of City of Meycauayan, Pagasa St., Malhacan, City of Meycauayan, Bulacan care of SARAH T. TRINIDAD, BAC Secretariat. Please write the RFQ No. 2020-11-081, your business name and contact no. in front of your envelope. Quotation that exceeds the approved budget for the contract (ABC) shall be rejected. Evaluation and awards shall be done on a per item/per lot basis. For more information please call us at Telephone Nos.:044-2340121 local 104 care of Querubin E. Lopez, SGOD-Chief.

JERRY DIMLA CRUZ PhD, CESE
BAC Chairman

II. Particulars

ITEM/LOT No.	ITEM & DESCRIPTION/ Technical Specifications	Approved Budget for the Contract (ABC) in PhP	QUANTITY and unit of measure	Brand and Model No.	TOTAL PRICE in Pesos
1	For the conduct of webinar: Mental Health, Emotional Intelligence, Psycho Spiritual Well Being Enhance Work Productivity and Harmonious Relationship with Family and Colleagues	P 120,000.00			
	Polo Shirt with Print		300 piece		
TOTAL		PHP 120,000.00			

Delivery Period : _____
Delivered to: _____

This is to submit our price quotations as indicated above subject to the terms and conditions of the RFQ.

Supplier's Business Name :		TIN No.:
Address:		
Telephone No.:		Fax No.:
Supplier's Authorized Representative's Signature over Printed Name:		e-mail:
		Date