Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III – Central Luzon
SCHOOLS DIVISION OF CITY OF MEYCAUAYAN
City of Meycauayan

Request for Quotation (RFQ)

To all Eligible Suppliers:

I. **Please quote your lowest price inclusive of VAT on the item(s) listed below, subject to the Terms and Conditions of this RFQ. Submit or send your quotation(s), duly signed by you or your representative, inside an envelop to the Bids and Awards Committee or its Secretariat on or before November 24, 2020, 5:00pm at Schools Division of City of Meycauayan, Pagasa St., Malhacan, City of Meycauayan, Bulacan care of SARAH T. TRINIDAD, BAC Secretariat. Please write the RFQ No. 2020-10-086, your business name and contact no. in front of your envelope. Quotation that exceeds the approved budget for the contract (ABC) shall be rejected. Evaluation and awards shall be done on a per item/per lot basis. For more information please call us at Telephone Nos.:044-2340121 local 104 care of Querubin E. Lopez, SGOD-Chief.**

JERRY DIMLA CRUZ PhD, CESE
BAC Chairman

II. **Particulars**

ITEM/LOT No.	ITEM & DESCRIPTION/ Technical Specifications	Approved Budget for the Contract (ABC) in PhP	QUANTITY and unit of measure	Brand and Model No.	TOTAL PRICE in Pesos
1	Procurement of Additional supplies of November 2020	₱ 132,510.00			
	water dispenser		2 unit		
	Printer 3in1 EPSON L3110		3 unit		
	Ink, EPSON 003 (Black)		21 bottle		
	Ink, EPSON 003 (Cyan)		16 bottle		
	Ink, EPSON 003 (Magenta)		16 bottle		
	Ink, EPSON 003 (Yellow)		16 bottle		
	Specialty Paper, 10pcs/pack		57 piece		
	Foldable Ladder 12ft.		1 unit		
	LED Flood Lights 60watts		3 unit		
	Disinfectant Spay, aerosol type, 510 g		15 can		
	Folder, Legal size		100 piece		
	Mailing Envelope, white, long		100 piece		
	Stapler with remover - Standard size		5 piece		
	Ink, EPSON T664 (Black) for L360		5 bottle		
	Pilot retractable ballpen		22 piece		
	17" Laptop Cooling Pad		22 unit		
	GTX650 T1 2GB, 128 Bit Graphics Card		1 unit		
	Vacuum Cleaner, Big heavy duty		2 unit		
	TOTAL	**PHP 132,510.00**			

Delivery Period : _____
Delivered to: _____

This is to submit our price quotations as indicated above subject to the terms and conditions of the RFQ

Supplier's Business Name :			TIN No.:		
Address:					
Telephone No.:		Fax No.:		e-mail:	
Supplier's Authorized Representative's Signature over Printed Name:				Date	