



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III – Central Luzon
SCHOOLS DIVISION OF CITY OF MEYCAUAYAN
City of Meycauayan



Request for Quotation (RFQ)

To all Eligible Suppliers:

- I. Please quote your lowest price inclusive of VAT on the item(s) listed below, subject to the Terms and Conditions of this RFQ. Submit or send your quotation(s), duly signed by you or your representative, inside an envelop to the Bids and Awards Committee or its Secretariat on or before November 24, 2020, 5:00pm at Schools Division of City of Meycauayan, Pagasa St., Malhacan, City of Meycauayan, Bulacan care of SARAH T. TRINIDAD, BAC Secretariat. Please write the RFQ No. 2020-11-091, your business name and contact no. in front of your envelope. Quotation that exceeds the approved budget for the contract (ABC) shall be rejected. Evaluation and awards shall be done on a per item/per lot basis. For more information please call us at Telephone Nos.:044-2340121 local 104 care of Querubin E. Lopez, SGOD-Chief.

JERRY DIMLA CRUZ PhD, CESE
BAC Chairman

II. Particulars

ITEM/LOT No.	ITEM & DESCRIPTION/ Technical Specifications	Approved Budget for the Contract (ABC) in PHP	QUANTITY and unit of measure	Brand and Model No.	TOTAL PRICE in Pesos
1	Procurement of 4th quarter requirements not available at PS-DBM	₱ 116,634.00			
	envelope plastic expanding w/ psh lock long		10 piece		
	Ink, EPSON L3110, Black		4 cart		
	Ink, EPSON L3110, Cyan		4 cart		
	Ink, EPSON L3110, Magenta		4 cart		
	Ink, EPSON L3110, Yellow		4 cart		
	Toner MP2014		3 bottle		
	Intermediate Pad (Grade 6)		600 pad		
	Intermediate Pad (Grade 4-6)		750 pad		
	Spiral Notebook		600 piece		
	Composition Notebook		750 piece		
	Faber Castel Barrel Ballpoint Pen		1,350 piece		
	bathroom deodorizer, albatross		15 piece		
	bathroom soap		5 piece		
	Disinfecting Bleach		58 bottle		
	Dishwashing Liquid		5 bottle		
	Fabric Conditioner		1 bottle		
	Glass scraper		3 piece		
	liquid glass cleaner		5 bottle		
	liquid hand soap		27 bottle		
	paper towel		1 roll		
	scotch brite with foam		1 piece		
	Toilet Bowl Cleaner, Mr Muscle		10 bottle		
	Towel (for drying of utensils), 3pcs/pack		1 pack		
	Trashbag, small, 20pcs/roll		10 roll		
	TOTAL	PHP 116,634.00			

Delivery Period : _____
Delivered to: _____

This is to submit our price quotations as indicated above subject to the terms and conditions of the RFQ

Supplier's Business Name :	TIN No.:	
Address:		
Telephone No.:	Fax No.:	e-mail:
Supplier's Authorized Representative's Signature over Printed Name:	Date	